



## Political Party Development Course

7-18 May 2007

Venue – All days commence at:

**Short Course Room 1, Sir Roland Wilson Building (#120),  
The Australian National University**

### Monday 7<sup>th</sup> May

9:00am	Welcome	Ben Reilly
9.15am	Course Overview	Norm Kelly
9.45am	Introductions	Participants
10.30am	Morning Tea	
11.00am	Introductions	Participants
12.00pm	Tour of ANU campus Administration issues – Crawford building Lunch – Union Building	Vicki Veness Jo Basilio Shannon Anderson
3.00pm	Party Systems – Functions of Political Parties	Ben Reilly
	Party Systems – Participant Countries	Norm Kelly
5.00pm	Welcoming event	Sir Roland Wilson Building (#120), ANU
7.00pm	Finish	

### Tuesday 8<sup>th</sup> May

9:00am	The Australian Political and Electoral System (I) - General Overview	Norm Kelly
10.30am	Morning Tea	
11.00am	The Australian Political and Electoral System (II) - Federal Electoral System	Norm Kelly
12.30pm	Lunch	
1.30pm	The Australian Political and Electoral System (III) - States and Territories, Party and Electoral Systems	Norm Kelly
3.00pm	Afternoon Tea	
3.30pm	Women in Australian Politics	Norm Kelly
	Introduction to Assignments	
5.00pm	Finish	



### Wednesday 9<sup>th</sup> May

9.00am	The Role of a Party Secretary – Major Party	<b>Tony Eggleton</b> – former Federal Director (1975-90), Liberal Party
10.30am	Morning Tea	
11.00am	Media - The role of the media covering parliament and election campaigns	<b>Graeme Dobell</b> , Foreign Affairs journalist, Radio Australia
12.30pm	Lunch - ANU	
1.45pm	Bus – ANU to Civic	
2.00pm	Greens National Office	<b>Mia Kelly</b> , National Officer, Jacobs House 8-10 Hobart Place, Civic
2.30pm	Bus – Civic to APH	
2.45pm	APH – Passes	Onu Palm Parliamentary Relations Office
3.00pm	Parliamentary Secretary to the Minister for Foreign Affairs	<b>Greg Hunt MP</b> , Member for Flinders
3.30pm	Nationals' Parliamentary Party office Party background, structure, performance Special Topic – Forming Coalitions	<b>Andrew Hall</b> , Federal Director, Nationals
4.30pm	Speaker of the House of Representatives	<b>David Hawker MP</b>
5.00pm	Bus – APH to ANU	
5.15pm	Finish	

### Thursday 10<sup>th</sup> May

9:00am	Group Photo	
9:15am	Bus – ANU to Barton	
9.30am	Liberal Party – National Secretariat 9.30 – Party background, structure, performance  10.30 – Morning tea  10.45 – Campaigning	<b>Bruce Edwards</b> International Secretary  <b>Brian Loughnane</b> Federal Director  <b>Linda Reynolds</b> Deputy Federal Director



	12.00 – Women in the Liberal Party	<b>Lorraine Finlay</b> Chair, ACT Women's Wing
12.30pm	Bus – Barton to APH - Lunch	
1.45pm	Parliament House 2.00 – Question Time – House of Representatives  2.30 – Question Time –Senate  3.15 – <b>Senator Marise Payne</b> , Liberal Party  4.00 – <b>Robert McClelland MP</b> , Shadow Minister for Foreign Affairs  4.30 – <b>Senator Rachel Siewert</b> , Party Whip, Australian Greens	
5.00pm	Bus – APH to ANU	
5.15pm	Finish	

### Friday 11<sup>th</sup> May

9:00am	Bus – ANU to Barton	
9.30am	ALP National Secretariat Party background, structure, performance  (includes morning tea)	Tim Gartrell, National Secretary  Michael Morgan, Director – International Projects
12.15pm	Bus – Barton to APH	
12.30pm	Lunch - APH	
1.15pm	Parliament House  1.15 – Tour of building  2.00 – <b>Ian Harris</b> , Clerk, House of Representatives  3.00 – <b>Richard Ryan</b> , Assistant Director, Publications and Client Relations	
4.00pm	Bus – APH to ANU	
4.15pm	Finish	



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### Saturday 12<sup>th</sup> May

9.00am	Tour of Canberra (optional) – includes Tidbinbilla Nature Reserve, embassy area, Australian War Memorial, and Mt Ainslie.	Vicki Veness
1.00pm	Return to ANU	

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### Monday 14<sup>th</sup> May

9:00am	Australian Greens Party background, structure, performance  The Role of a Party Secretary – Minor Party	<b>Stewart Jackson</b> Acting National Convenor, Australian Greens
10.30am	Morning Tea	
10.45am	Bus – ANU to Old Parliament House, Parkes	
11.00am	Australian Electoral Commission - Conduct of Elections - Party – Commission relations	<b>Phil Diak</b> Director, Media and Communication
12.30pm	Lunch – Old Parliament House	
2.00pm	Australian Electoral Commission - Party Registration (2.00 – 3.30) - Afternoon Tea (3.30-3.45) - Funding and Disclosure (3.45 – 4.30)	<b>Kevin Bodel</b> Director, Funding & Disclosure AEC
4.30pm	Return to ANU	
4.45pm	Finish	

### Tuesday 15<sup>th</sup> May

9.00am	Party Law – Party Structures (includes revision of AEC visit)	Norm Kelly
10.15am	Morning Tea	
10.45am	Bus – ANU to Braddon	
11.00am	Labor ACT Branch Secretariat - Finances and Campaigning - Party administration at a branch level	<b>Matthew Cossey</b> ALP Secretary, ACT Branch
12.30pm	Bus – Braddon to Civic	
12.45pm	Lunch – Civic	



2.00pm	ACT Legislative Assembly 2.00 – Film 'One of a Kind' and overview of the Legislative Assembly  2.30 – Division of powers between Federal and territory governments  3.00 – Afternoon Tea  3.15 – Official Welcome Role of majority and minority governments  3.45 – Visit Assembly chamber and tour of the Ministerial Suite	<b>Neal Baudinette</b> , Education Officer  <b>Tom Duncan</b> , Clerk of the Legislative Assembly  <b>Wayne Berry</b> , <i>Speaker</i>  <b>Neal Baudinette</b> , Education Officer
4.30pm	Bus – Civic to ANU	
4.45pm	Finish	

### Wednesday 16<sup>th</sup> May

9:00am	Campaigning	<b>Stephen Swift</b> – Former Australian Democrats campaign manager
10.30am	Morning Tea	
11.00am	Free – Assignment preparation time	
3.00pm	Afternoon Tea	
3.30pm	Women in the Labor Party - Affirmative Action - Emily's List	<b>Senator Kate Lundy</b> , Labor Senator for the ACT
4.30pm	Finish	



### Thursday 17<sup>th</sup> May

9.00am	Assignment Presentations - Internal Party Democracy	Participants
10.30am	Morning Tea	
11.00am	Assignment Presentations - Party Membership	Participants
12.30pm	Lunch	
1.30pm	Assignment Presentations - Pre-selection Processes	Participants
3.00pm	Afternoon Tea	
3.30pm	Assignment Presentations - MP – Party Relations	Participants
5.00pm	Finish	

### Friday 18<sup>th</sup> May

9.00am	Assignment Presentations - A Voice for Women	Participants
10.30am	Morning Tea	
11.00am	Assignment Presentations - Party Law	Participants
12.30pm	Lunch	
1.30pm	Course review	Norm Kelly
3.00pm	Afternoon Tea	
3.30pm	Course Evaluation	Luke Hambly
4.00pm	Close	
7.00pm	Course Dinner Presentation of Course Certificates	University House, ANU

