



centre for democratic institutions



"FIRST AMONG EQUALS"

A Professional Development Course for Parliamentary Speakers



Queensland Parliament | 22 - 26 June | 2009

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22 - 26 June 2009 | Parliament House, Brisbane

This Course is aimed specifically at those parliamentarians occupying key positions in their respective legislatures – that is, current Speakers, Deputy Speakers and other members who may be called upon to preside over parliamentary proceedings and those who may aspire to these roles. The Course is designed to help them improve the conditions, quality and public standing of their parliaments.

The pivotal person in any effective parliamentary chamber and parliamentary administration is a strong, fair and effective Speaker. Many parliaments, of course, exist without this but when this element is missing it is the democratic strength of the parliament

that is diminished. It is an effective Speaker who places the representational rights of members in balance with the power of the executive.

If we are to strengthen democracy we must strengthen parliaments. Much can be achieved particularly in the smaller parliaments of the Pacific where parliamentary tradition is fragile and administration is often weak.

Hon. Kevin Rozzoli, former Speaker of the New South Wales Legislative Assembly will convene the workshop, with the assistance of Mr Quinton Clements – Deputy Director, CDI.

PROGRAM - Day 1 | Monday 22nd June 2009

Time	Topic	Presenter/session leader	Comments
18.00	Registration & Official Welcome	Hon. John Mickel MP, Speaker of the Queensland Parliament & Mr Quinton Clements	Undumbi Room, Parliament House
<i>19.00 / Welcome Reception - Speaker's Courtyard</i>			

PROGRAM - Day 2 | Tuesday 23rd June 2009 | Undumbi Room

Time	Topic	Presenter/session leader	Comments
08.45	Assemble & coffee		
09.00	Opening Remarks	Hon. Kevin Rozzoli & Mr Quinton Clements	Outlines context, purpose and structure of course & introduces presenters
09.10	Introductions	All	Participants introduce themselves and provide a 3 minute overview of their Parliament followed by up to 3 minutes of questions
<i>10.30 / Official Course Photograph / Morning Tea - Level 5 Colonnade</i>			
11.00	History of the Speakership	Hon. Kevin Rozzoli	How time has forged the role of the Speaker as the custodian of its dignity and integrity
<i>12.30 / Lunch - Undumbi Room</i>			

13.30	The Importance of Parliament	Mr Neil Laurie, Clerk of the Queensland Parliament	The purpose, role and function of Parliament as a democratic institution
14.00	Procedure	Mr Neil Laurie, Clerk of the Queensland Parliament	Standing Orders, conventions, rulings - the propagation of debate - fairness - controlling behaviour - framing rulings - Question Time
<i>15.00 / Afternoon tea - Level 5 Colonnade</i>			
15.15	Review session	Mr Clements	Feedback on all sessions, issues raised, questions
<i>17.00 / Conclusion</i>			

PROGRAM - Day 3 | Wednesday 24th June 2009 | Undumbi Room

Time	Topic	Presenter/session leader	Comments
08.45	Assemble & coffee		
09.00	A Clerk's Perspective	Mr Russell Grove, Clerk of the New South Wales Parliament	The relationship between the Speaker and Clerk
09.30	The Speaker's Role	Mr Ian Harris, Clerk of the Australian House of representatives	The key elements of the Speaker's role - in the Chamber and involvement in parliamentary administration.
10.00	Parliamentary Administration	Mr Michael Hickey, Director of Corporate & House Services	The administration that supports Parliament - understanding how the Parliamentary Service works

10.30 / <i>Morning Tea - Level 5 Colonnade</i>			
10.45	Strategic Planning & Budgeting	Mr Michael Hickey, Director of Corporate & House Services	Providing direction for the Parliamentary administration, keeping it 'on target' and accountable
11.45	Hansard	Ms Lucinda Osmond, Chief Reporter	The importance of keeping records of debate
12.30 / <i>Lunch - Speaker's Courtyard</i>			
13.30	The Library	Ms Mary Seefried, Parliamentary Librarian	The importance of libraries as an information and research facility for Members
14.00	Record keeping	Ms Leanne Clare, First Clerk Assistant (Procedure). Ms Jo Mathers, Senior Parliamentary Officer-Papers & Research	Their importance to the corporate memory of the Parliament - its history and its day to day value
14.30	Security: The modern day challenge	Mr Kevin Jones, Sergeant-at-Arms & Manager, Security & Attendant Services	Keeping Parliament and its Members and Staff safe
15.00 / <i>Afternoon tea - Level 5 Colonnade</i>			
15.15	Panel discussion		Discussion with expert panel drawn from earlier presenters
17.00 / <i>Conclusion</i>			

PROGRAM - Day 4 | Thursday 25th June 2009 | Undumbi Room

Time	Topic	Presenter/session leader	Comments
08.45	Assemble & coffee		
09.00	Parliamentary Privilege	Mr Neil Laurie, Clerk of the Queensland Parliament	What it means in the Westminster system and what it means in your Parliament
10.00	Parliamentary Archives	Ms Mary Seefried, Parliamentary Librarian	The value of preserving the Parliament's history.
<i>10.30 / Morning Tea - Level 5 Colonnade</i>			
10.45	The Speaker's Other Roles and the Speakership as a career opportunity	Hon. Kevin Rozzoli	Protocol, pastoral, and being an effective MP as well as Speaker
11.15	Promoting and Defending the image of Parliament	Hon. Kevin Rozzoli	Promoting parliamentary standards and being a strong advocate for the Parliament in the public domain
11.45	Tour of Parliament	Ms Sarah McCallan, Protocol Officer, Community Engagement	
<i>12.45 / Lunch - Undumbi Room</i>			
13.45	The Way Forward	Quinton Clements & Hon. Kevin Rozzoli	Discussion on the way forward in each Parliament
15.00	Evaluation	Ms Suzanne Francis	How you can help us make the course even better.



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16.00 / *Conclusion*

1830 | *Pre-Dinner Drinks for Speakers - Bernays Room | Other Delegates and Participants - Lucinda bar*

19.00 / *Farewell Dinner - Stranger's Dining Room*

PROGRAM - Day 5 | Friday 26th June 2009

Time	Topic	Comments
09.30	Visit to MP Electorate Office	Visit to the Electorate Office of Mr Simon Finn, Member for Yeerongpilly.
11.00	Benchmarks Workshop	See separate program



About the Facilitators

The Hon. Kevin ROZZOLI (AM, Dip. Law) was a Member of the Legislative Assembly of New South Wales from 1973 to 2003 and Speaker from 1988 until 1995. He has been an Australian Region representative on the Commonwealth Parliamentary Association Executive. He developed a profound interest in all matters parliamentary during his term as Speaker, leading in 2006 to the publication of his first book 'Gavel to Gavel – an insider's view of parliament'. He has facilitated Induction Programs in Papua New Guinea and Vanuatu, and written articles and papers on many aspects of the Parliament. He is currently an Honorary Research Associate with the University of Sydney and an Honorary Research Fellow at Monash University.

Mr Quinton Clements (BA Hons, 1st Class, ANU) is Deputy Director of the Centre for Democratic Institutions at the Australian National University. Prior to taking up this position, Mr Clements held a number of positions in the Australian Public Service and in the Department of the House of Representatives, Parliament of Australia. He served as Inquiry Secretary to the Parliamentary Joint Standing Committee on the National Capital and External Territories; and acting Committee Secretary for the Parliamentary Joint Committee on ASIO, ASIS and DSD and the Parliamentary Standing Committee on Public Works. Mr Clements has also worked in the National Parliament of Papua New Guinea as

Committee Secretary to the Parliamentary Select Committee on a Pacific Economic Community. Mr Clements has consulted on issues of parliamentary strengthening and good governance in Papua New Guinea and the Pacific Island Countries for agencies such as the United Nations Development Programme.



About the Centre for Democratic Institutions

The Centre for Democratic Institutions (CDI) was established by the Australian government in 1998 to support the efforts of new democracies in the Asia-Pacific region to strengthen their political systems. Our core budget is provided by AusAID, Australia's Agency for International Development, and we are located at the Australian National University (ANU) in Canberra.

All of CDI's projects are aimed at improving political governance and political practice in partner countries via intensive training programs on issues of parliamentary practice and leadership, the operation of political parties, democratic institutional design, constituency representation, and other themes and issues relating directly to improving the effectiveness and quality of the work of national parliaments, parties, and of parliamentarians themselves.

In order to do this, we conduct training courses, provide direct technical assistance and undertake applied research on

our core areas of parliamentary and political party development. All of this is aimed squarely at emerging leaders in our focus countries – Indonesia, Timor-Leste, Papua New Guinea, Fiji, Solomon Islands and Vanuatu. For more information on all aspects of CDI's work, visit our website at www.cdi.anu.edu.au or contact us by post, email, phone, or fax:

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